

O T T A W A VISITORS CENTER

**Special Board Meeting Minutes
November 3, 2015**

Present: Chair Kevin Steward, Vice Chair Matt Skelly, Secretary Karen Zemmann, Treasurer DeWayne Cronkright, Kevin Bressendorf, Hans Andrews (Ex-Officio), Jeff Heimsoth (Ex-Officio) **Absent:** Acting Executive Director Curt Bedei, Mary Olson, Mark Stoudt, City Liaison Nancy Stisser (ex-officio), Chamber Director Boyd Palmer (ex-officio), Meeting Called To Order 5:05pm

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	NA	Na	
City Report-Stisser	NA	Na	
Next Board Meeting	NA	Na	
Next Comittee Meetings	NA	Na	
Review of Minutes	NA	NA	

Directors Report	Na	Na	
Committee Report	Report of Executive Director Search Committee (Skelly, Bressendorf, Steward, Heimsoth, Andrews) describing process undertaken in Executive Director search, recommendation to the Board re: offering Executive Director position to Curt Bedei, acting Executive Director	Moved by Cronkright; 2 nd by Bressendorf	Motion to offer the position of Executive Director to Curt Bedei. Motion carried.
Motion		Moved by Steward, 2 nd by Zemann	Motion to make Board meetings monthly for six (6) months on the fourth (4 th) Monday of each months beginning November, 2015, with the November and December, 2015, meetings each one (1) week earlier and scheduled on November 16 and December 14, due to the holidays.
Adjournment		Moved by Cronkright; 2 nd by Steward	Motion to adjourn. Motion carried. Meeting adjourned at 5:37 p.m.
Executive Session		Na	

Minutes submitted by Kevin Steward, typed by Curt Bedei, Meeting on 11/3/2015.